CLUBSPORT WEST LOTHIAN

Grant Application Criteria

ClubSport West Lothian (CSWL) Grant Aid Scheme is open to all our active member clubs and organisations. There are several categories to choose from and applications are open for submission throughout the CSWL financial year being 1 April to 31 March. Applications will be considered by the committee and ratified at meetings.

The online Grant Application form is available from our website. It is easy to complete and can be saved and retrieved.
Grants will be based on Up to 50% or £300 whichever is the lesser amount of the application with the exception of the Club Start-up and Support categories who will receive up to £300 for each application

Two applications can be made during the year with a maximum of £300 for each application and a maximum of total of £500 annually able to be awarded

Grants will only be awarded providing CSWL have the underlying funds.

CATEGORY	**DESCRIPTION**
Club Start-Up	For new clubs starting up in West Lothian, or to support the start-up of a new section within an established club. Award can be used for stationery, equipment, introductory procedures and premises. Please submit budgeting information regarding how this money will be used. ***Applications must include details of remit and objectives of the club or new section.***
Equipment	For any club wishing to purchase new equipment to support the development of their members. Please note this does not include clothing items. A statement from the club should also be included describing how the purchase of this equipment will support the club and its development. Invoice must be provided to prove purchase.
Coaching	For individuals as part of a club or organisation to attend coaching or official training courses as recognised by appropriate governing body. Grants can also be used towards cost of specialist coach visiting club. Not allowed to contribute to normal coaching expenses. ***Applications must include details of the course and provisional acceptance of the individual(s) wishing to attend.***

Achieving Excellence	For clubs with athletes invited to join National Squad or compete Internationally. To support any costs incurred by the club/athlete in pursuing this opportunity. ***Applications must include details of the squad or competition where it is held, times and cost incurred.***
Discretionary	To promote sport in the widest sense of the word. Can be used to support sponsorship of events hosted within West Lothian Region, Open days, displays, projects, and so on. ***Applications must include a detailed budget of how the money will be used and how it will help to promote sport and participation within West Lothian.***
Support	To assist clubs to support members who would otherwise be unable to participate in their chosen sport due to financial difficulties.
Covid Compliance	To assist clubs to purchase safety equipment, PPE, anti-viral supplies and/or new sports equipment necessary for Covid safety compliance.

General Conditions

- Clubs or Organisations must be active members of CSWL; that means engaging in at least some of the following ways prior to any application being made for grants:
    - attending meetings
    - sending club reports
    - participating in working groups
    - having members volunteering skills on the CSWL Skills Register

- Clubs or Organisations will receive notification when their application form has been received.

- CSWL would appreciate that successful applicants ensure they inform the Secretary on receipt of their grant.

- Within a month of using the funds a brief report about the use of the funding is required.

- Clubs or Organisations may apply twice for Grant Aid across all the categories in any one financial year, and applications may include more than one category.

- All application awards will be at the committee's discretion.